

# Statement on the Protection of Personal Data

## Introduction

SID - Prva kreditna zavarovalnica d. d., Ljubljana, Davčna ulica 1, 1000 Ljubljana, registration number: 1903209000, VAT ID: SI 71824847 (the First Credit Insurance Company) complies with the relevant legislation in its operations. As the manager of personal data, we are committed to complying with all relevant personal data protection rules.

The Statement on the Protection of Personal Data (hereinafter: the Statement) contains key information that relates to the management of personal data, such as:

[the purposes and legal basis for managing personal data;](#)

[information about the processors and transfer to third countries;](#)

[the rights of the individual and ways of exercising rights;](#)

[the use of cookies;](#)

[the safety of personal data;](#)

[changes to the Statement.](#)

The contact address for exercising rights and obligations under the Statement is: [gdpr@sid-pkz.si](mailto:gdpr@sid-pkz.si).

This Statement is an integral part of the Statement of Consent you have given in relation to the processing of your personal data.

## The Purposes and Legal Basis for Managing Personal Data;

### a) Website

Your IP-address is saved to the log files of the web server whenever you visit the First Credit Insurance Company's website. We do not process the collected personal data or link them to other (personal) data.

## **b) E-newsletter**

After you sign up for the First Credit Insurance Company's e-newsletter and on the basis of your given consent, we manage your entered e-mail address, name, and surname for the purposes of sending promotional material, notifications about new offers, and invitations to events.

We will keep your personal data until you revoke your consent or until the expiration of the authorised storage time.

## **c) Contact Form**

After you fill out the contact form and on the basis of your given consent, we manage your entered e-mail address, name, and surname for the purposes of sending answers to questions.

We will keep your personal data for as long as they are needed to fulfill the purpose.

## **d) The Form for Obtaining Offers**

After you fill out the form for obtaining offers on the First Credit Insurance Company's website and on the basis of your given consent, we manage your entered e-mail address and telephone number for the purposes of sending offers or obtaining further explanations regarding the preparation of offers.

We will keep your personal data for as long as they are needed to fulfill the purpose.

## **e) Event Attendance**

After you give consent to register for an event, we manage your name, surname, employer, electronic mail, and mobile phone number. We process the collected personal data with the purpose of managing a record of the event's attendees and to contact you regarding the registration, the course and content of the event, and your satisfaction with it.

We will keep your personal data until you revoke your consent.

## **f) Prize Draws**

After agreeing to participate in a prize draw, you may give a separate consent to the processing of your personal data as a participant. The collected personal data, i.e. name, surname, electronic address, mobile phone number, will be processed for the purposes of running the prize draw (e.g. award ceremony, award collection).

We will keep the personal data until the end of the prize draw or until the expiration of deadlines set in the tax regulations.

## Processors and Transfer to Third Countries

We send personal data to processors who process the collected personal data on our behalf and for our account in accordance with the aforementioned purposes and storage deadlines. We have legally compliant contracts with the processors, which bind the processors to adopt appropriate measures to protect personal data among other things. The list of processors is available on the following [link](#).

We shall not transfer personal data to third countries.

## The Rights of Individuals

### a) Fundamental Rights

We comply with all legally recognised rights, such as:

- **the right of access**, by which you will be able to check whether we process your personal data and, if processed, obtain the following information: the purpose of processing, personal data types, users or user categories to which your personal data has been exposed, the period of personal data retention, the right to file a complaint with the competent administrative body (the Information Commissioner of the Republic of Slovenia);
- **the right to rectification**, by which you can demand that we correct or add to your personal data;
- **the right to data erasure**, by which you can ask for erasure (e.g. by revoking your consent) of your collected personal data;
- **the right to restrict data processing**, by which you can ask us to restrict our data processing, i. e., to mark the selected personal data in order to restrict their future use;
- **the right to data portability**, by which you will be able to obtain your personal data from us in a readable format and then submit those data to another data manager or request that we perform the transfer of your personal data on your behalf;
- **the right to object**, based on which you will be able to object to the processing of your personal data, which we will end in case of receiving your objection.

## **b) The Means of Exercising Fundamental Rights**

You may exercise your fundamental rights by sending a written request to one of the below addresses:

- [gdpr@sid-pkz.si](mailto:gdpr@sid-pkz.si);
- SID – Prva kreditna zavarovalnica d.d., Ljubljana, Davčna ulica 1, 1000, Ljubljana,

## **c) How to Revoke your Consent**

You may revoke your given consent at any time in one of the following ways:

- by clicking the link in each electronic message or
- by writing to SID - Prva kreditna zavarovalnica d. d., Ljubljana, Davčna ulica 1, 1000 Ljubljana.

On the basis of your given termination, we will stop using your personal data from the moment we receive your statement of termination. The termination does not affect the legality of our processing, carried out until the moment we receive your statement of termination.

## **d) The Right to File a Complaint with the Information Commissioner**

If you believe there was a breach of applicable laws in the processing of your personal data, you may file a complaint to: <https://www.ip-rs.si/kazalo-kontakt-iskalnik/kontakt/>.

## **The Use of Cookies**

On the First Credit Insurance Company's website, we use various kinds of cookies. You can read more about web cookies [here](#).

## **The Protection of Personal Data**

During the processing of personal data we undertake the necessary technical and organisational measures in order to ensure the appropriate level of security.

Personal data is granted the status of a business secret, and consequently, only employees who need to familiarise themselves with the given personal data for the purpose of performing their duties may access them.

## **Changes to the Statement**

We may change the Statement (especially after any changes to the legislation and/or practices of the competent administrative bodies). We will notify you about any changes via our website and simultaneously post an updated Statement.

## **Statement Implementation**

The Statement comes into force on 01/05/2018.